



Loving People Into A Relationship With
JESUS CHRIST

PRESCHOOL TEACHER APPLICATION FORM

Instructions:

Print clearly in black or blue ink. Answer all questions. Sign and date the form. Please also sign and date the applicant consent and release form.

PERSONAL INFORMATION:

First Name: _____ Middle Name: _____ Last Name: _____

Street Address: _____ City: _____

State: _____ Zip Code: _____

Day Time Phone Number: (____) _____ Cell: (____) _____

E-Mail Address _____

Are you eligible to work in the United States? Yes _____ No _____

Have you ever been charged or convicted of a crime against a child? Yes _____ No _____

If yes, please explain

Have you been convicted of or pleaded no contest to a felony within the last five years?

Yes _____ No _____

If yes, please explain:

AVAILABILITY/POSITION:

List any gifts, calling, training, education, or other factors that have prepared you for working with and teaching children:

Please list what age group of children you enjoy working with the most?

Availability: the Cayuga Christian Preschool is in session Monday - Friday, 8am-1pm. Are you available to work during these times?

Yes ____ No ____

What date are you available to start work? _____

EDUCATION & FAITH:

Name and Address of School - Degree/Diploma - Graduation Date:

Skills and Qualifications: Licenses, Skills, Training, Awards:

Please describe a brief statement of your personal relationship with Christ and how it began:

Are you currently an active member of the Cayuga Christian Church?

Yes ____ No ____

If you are not, would you consider becoming an active member of the Cayuga Christian Church?

Yes ____ No ____

EMPLOYMENT HISTORY (for previous 6 years)

Present Or Last Position:

Position Title: _____

Employer: _____

Phone: _____

Address: _____

From: _____ To: _____

Responsibilities: _____

May We Contact Your Present Employer?

Yes _____ No _____

Previous Position:

Position Title: _____

Employer: _____

Phone: _____

Address: _____

From: _____ To: _____

Responsibilities: _____

Previous Position:

Position Title: _____

Employer: _____

Phone: _____

Address: _____

From: _____ To: _____

Responsibilities: _____

References:

Please Include Name/Title/ Address/ Phone:

1. _____

2. _____

3. _____

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature _____

Date _____

Applicant Consent and Release

The information contained in this application is correct to the best of my knowledge. I authorize any references or churches listed in this application to give you any information (including opinions) that they may have regarding my character and fitness for children work. In consideration of the church, youth organizations, charity, employer, reference, or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind of nature which may at anytime result to me, my heirs, or my family, on account of compliance or any attempt, to comply, with this authorization. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application.

I understand and agree that the background check investigation company hired by Cayuga Christian Church will verify all or part of the information I have given in application with the Cayuga Christian Preschool. I understand that this verification may include any inquiry into my motor vehicle driving record, criminal and civil records, as well as other public record information. I authorize the release of such information as may be necessary to verify the information I have provided. I release and hold harmless from all liability Cayuga Christian Church and Preschool, the background check investigation company and any individual or entity requesting or supplying information with respect to my application to work for the Cayuga Christian Preschool.

I hereby give my permission for Cayuga Christian Church and Preschool to obtain information relating to my criminal history record. I understand that this information will be used in part, to determine my eligibility for a position with this organization. I also understand as long as I remain an employee here, the criminal history records check may be repeated at anytime.

Should my application be accepted, I agree to be bound by the bylaws and policies of the Cayuga Christian Church and to refrain from unscriptural conduct in the performance of my services on behalf of the church.

I sign this release as my own free act. This is a legally binding agreement, which I have read and understand.

Applicant's Signature: _____ Date: _____

Please print name: _____

Please list maiden name or any other names used:

**Criminal record will be received and reviewed by the Senior Minister, Elders, and the Director of Cayuga Christian Preschool, and only those offenses that would endanger the welfare of children will be used to determine the eligibility of serving as an employee.*

Please sign and return to the Office of the Cayuga Christian Church

406 South Logan Street

Cayuga, Indiana

(765)-492-3568

Office Hours: Monday-Thursday, 9am - 2pm